

MCBH-Safety Directorate
Registration Form-Ground Safety for Marines

Rank: _____ Last Name: _____ First Name: _____
DoD ID #: _____ Unit: _____
Section: _____ Email: _____
MOS/Job Title: _____
Supervisors Name and Title: _____
Work Phone # _____ Unit Phone # _____
Course Start Date: _____ End Date: _____
Commander/Executive Officers Name: _____

INSTRUCTIONS

1. You must have a minimum of one year or more time left on station in order to attend this training and be appointed in writing by your Chain of Command as a Ground Safety Manager for your organization/section.
2. Complete this form and return to the Base Safety Directorate (Bldg 279, 1st Floor) or FAX it to 257-1619 prior to the start date to ensure you have a seat in the course. **Failing to register will result in denial of attendance of the course.**
3. Class hours are from 0800-1600 with a one hour lunch break during the two week training period. The Ground Safety for Marines training requires your attendance every day for the duration of the course. **Do not schedule appointments or meetings during this time frame, emergencies will be handled on a case-by-case basis by the Course Manager.**
4. Uniform for this class is uniform of the day, all Marines and Sailors are required to be in the appropriate uniform. Civilian Employees will wear the appropriate civilian attire required of their job position (**open toed shoes are not allowed**).
5. There are 7 exams/quizzes which you are required to pass with a score of 80%. Failing an exam/quiz or missing class (**2 or more hours cumulative**) will be grounds for dismissal.
6. Acknowledgement, I have read the instructions above and understand the course requirements.

Students Signature: _____ Date: _____

Commander/Executive Officers Signature: _____ Date: _____