

MCBHO 1711.1 S-4/LFE 22 Apr 19

# MARINE CORPS BASE HAWAII ORDER 1711.1

From: Commanding Officer, Marine Corps Base Hawaii

To: Distribution List

Subj: HUNTING REGULATIONS FOR MARINE CORPS BASE HAWAII

Ref: (a) HAR TITLE 13, CHAPTER 123, Rules Regulating Game Mammal Hunting, November 6, 1999
(b) BaseO 5820.1
(c) MCO 5500.6F
(d) NAVMC DIR 5090.4A
(e) USMC/DOI USFWS MOA
(f) BaseO 5532
(g) DODI 1015.10, Programs for Military Morale, Welfare & Recreation, July 6, 2009
(h) MCO P1700.27B
(i) BaseO 5821.1C

1. <u>Situation</u>. To update control and established regulations governing hunting of feral pigs on Marine Corps Base Hawaii (MCBH).

2. <u>Cancellation</u>. Base Order 1711.

3. <u>Mission</u>. Establish a recreational hunting program aboard MCBH to help manage and control feral pig populations throughout MCTAB.

4. Execution

a. <u>Commander's Intent</u>. Manage and operate a recreational hunting program at MCTAB.

b. <u>Concept of Operations</u>. Hunting will be conducted in compliance with the references and all other applicable Federal, State, and County laws and regulations.

5. Administration and Logistics

a. Excluding State regulations regarding hunting, the requirements contained in this Order may be waived as the Commanding Officer deems necessary and appropriate. Any recommended changes shall be submitted to the Environmental Compliance and Protection Division (ECPD).

b. MCBH ECPD is charged with administrating this Order and with enforcement of natural, cultural, archeological resources, and fish and wildlife programs aboard MCBH. ECPD will take the initiative to request and work effectively with MCBH Operations & Training (S-3) Directorate which manages all ranges and training aboard MCBH. Bulletins announcing regulatory changes or clarifications may be published periodically.

c. <u>Punitive Effect</u>. Military, retired military, dependents, and civilians who violate this Order, Federal or State hunting regulations may be prosecuted under Article 92 of the Uniform Code of Military Justice or referred to the Special Assistant U.S. Attorney for prosecution as appropriate, in addition to any administrative action taken regarding hunting privileges.

d. <u>Privacy Act</u>. Any misuse or unauthorized disclosure of personally identifiable information (PII) may result in both civil and criminal penalties. The Department of the Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities will be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII will be in accordance with 5 U.S.C. 552a and SECNAVINST 5211.5E.

e. <u>Records Management</u>. Records created as a result of this Order shall include records management requirements to ensure the proper maintenance and use of records, regardless of format or medium, to promote accessibility and authorized retention per the approved records schedule.

#### 6. Command and Signal

- a. Command. This Order is applicable to all hunting participants aboard MCBH.
- b. Signal. This Order is effective the date signed.

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# LOCATOR SHEET

# Subj: HUNTING REGULATIONS FOR MARINE CORPS BASE HAWAII (MCBH)

Location: \_\_\_\_\_

(Indicate the location(s) of the copy(ies) of this Order.)

# **RECORD OF CHANGES**

Log completed change action as indicated.

Change	Date of	Date	Signature of Person
Number	Change	Entered	Incorporated Change

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# Chapter 1

# **Definitions**

### 1. Category of Authorized Personnel

a. Military personnel. Active duty, retired, and reservists regardless of duty status.

b. <u>Civilian employee</u>. Civil Service and Non-appropriated Fund employees assigned to or employed on MCBH including Civil Service and Non-appropriated Fund employees who retire from these installations. This does not include contractors working on these installations.

c. Civilian. Non-military personnel.

d. <u>Uniformed Services</u>. Members of the Coast Guard, Commissioned Corps of the Public Health Service, and the organization in question, active duty members of the Commissioned Corps of the National Oceanic and Atmospheric Administration.

## 2. Animal Classification

a. <u>Game mammal</u>. Animal that is hunted. Feral pigs are the only authorized game mammal aboard MCBH.

b. <u>Threatened and endangered species</u>. Plant or animal species protected by the Endangered Species Act. See the MCBH Integrated Natural Resource Management Plan for current list of threatened and endangered species aboard MCBH.

# 3. Privileges Category

a. <u>Hunter</u>. A certified person in good standing with MCBH who possesses a state of Hawaii hunting license and has the prerequisite requirements to take game on MCBH.

b. <u>Suspension</u>. Loss of privilege for a time determined by Base Order or Magistrate Hearings Officer, after which privilege is automatically reinstated.

c. <u>Revocation</u>. Permanent loss of privileges.

# 4. Hunting Terms

a. <u>Possession</u>. Control of articles, property, or wildlife without regard to ownership.

b. <u>Bait</u>. Natural or processed food products or flavorings used to lure and/or entice wildlife. Bait includes but is not limited to sugar, honey, syrups, oils, salts, spices, peanut butter, grease, meat, bones, blood, fruits, nuts, or grains, and extracts of such products.

c. <u>Archery Equipment</u>. Long bows, recurved bows, compound bows, and associated accessories authorized for use by State regulation.

d. Organized Hunting. The practice of hunting feral pigs in an organized group.

e. Sportsmen. Person(s) permitted to or engaged in hunting pigs as authorized by this Order.

# Chapter 2

# Hunting Regulations

### 1. Safety

a. All hunters are strictly accountable for observing all reasonable and necessary safety precautions. In the use of bow and arrow, all persons hunting will be familiar with the handling and function of the bow they are using. Safety will be considered at all times while hunting. When objects unintended to be shot are hit, it is prima facie (based on what is known or seen when something is first considered or dealt with) evidence of a negligent discharge. Shooting at signs, into water, at solid objects, trees, structures, or vehicles is prima facie evidence of a careless act.

b. It is mandatory that anyone hunting from an elevated position (tree stand) utilize a safety harness. Tree stands are to be removed at the end of each day.

c. A bow with a nocked arrow is considered loaded, and should not be pointed in the direction of another individual, safety zones, or above the immediate horizon. NOTE: safety zones include all roads, fence-lines, adjacent private and government property, buildings, parking areas, streams and wetlands.

d. No shooting on or across roads or within areas designated as safety zones.

2. <u>Authorized Personnel</u>. The following persons are authorized to conduct activities identified in this Order and to sponsor guests:

a. Military personnel (i.e., active duty, retired, and reservists regardless of duty status).

b. Civilian employees of MCBH, active or retired.

c. <u>Other Uniformed Services</u>. Members of the Coast Guard, Commissioned Corps of the Public Health Service, and the organization in question, active duty members of the Commissioned Corps of the National Oceanic and Atmospheric Administration.

d. <u>Sponsored Civilians</u>. All civilians, when sponsored and accompanied by permitted personnel. Sponsors are responsible for their conduct, safety, and supervision while conducting activities on Base and must remain in the same hunting area. Guests must be with sponsors at all times. Sponsors are accountable for verifying that each person sponsored has been issued a current Hawaii hunting license and Base hunting permit prior to check in. A sponsor may take no more than two guests on an individual hunt. When sponsored or dependent persons have

their licenses suspended or revoked, the sponsors' licenses can be similarly suspended or revoked when negligent, unsupervised, contributory, instructional, or other culpable action by the sponsor can be shown.

### 3. Permitting Requirements

a. All persons authorized to hunt will have in their possession a proper and valid State of Hawaii hunting license, Base hunting permit, and valid personal identification.

(1) Base permit applicants must first satisfy Hawaii licensing requirements prior to issuance of a Base hunting permit. State Licenses may be obtained online or in person at the Department of Land and Natural Resources, Division of Forestry and Wildlife, 1151 Punchbowl Street, Room 325, Honolulu, HI 96813. For further details, call DLNR Forestry & Wildlife Office at (808) 587-0166.

(2) All applicants for Base hunting permits must successfully pass the written exam administered by ECPD Conservation Law Enforcement Officers (CLEOs).

(3) The MCBH hunting permit will be valid for three years with a valid State hunting license and maintained through a database managed by MCBH ECPD CLEOs.

(4) Persons 13 through 15 years of age will be allowed to hunt with a valid State of Hawaii hunting license and will be under immediate control and supervision of an adult, whom also must possess a valid State of Hawaii hunting license and MCBH permit.

(5) Persons under 13 years of age will not be allowed to hunt but may accompany their parents or guardians provided parents or guardians have signed the waiver of liability. See Appendix C.

b. Sportsmen are required to keep application data and profile current throughout the license period.

4. <u>Base Hunting Permit Issuance</u>. The CLEO will determine and/or accomplish the following tasks prior to issuing permits:

a. Applicant is eligible and possesses appropriate licenses and identification prescribed in this Order.

b. All civilians, including dependents and civilians sponsored by military or uniformed services personnel, retirees and inactive reservists sign the waiver of liability releasing the government from all responsibility in case of accident or injury while conducting activities covered by this Order. The waiver will be retained on file by the Base CLEO.

c. All applicants are familiar with current Federal, State, and Base hunting, laws and regulations, and applicable fire danger classifications, unsafe areas, etc.

d. All applicants have passed the written exam proctored by MCBH CLEOs.

### 5. Commanding Officer's Disabled Sportsman Program

a. The MCBH CLEO, assisted by the Director S-3, may periodically schedule organized hunts to facilitate access for disabled sportsmen.

b. Scheduling of these hunts will be the responsibility of the MCBH CLEO.

6. <u>Hunting Area Registration</u>. Available hunting areas will be assigned per existing training requirements. Hunting areas will not be active if any training is being conducted aboard MCTAB. Coordination of available areas will be as follows:

a. The Base Range Control Officer will provide the MCBH CLEO a copy of the MCTAB training area availability.

b. On the last week of each month, the Base CLEO will receive from the Range Control Scheduling Office the Hunting Notice "Hot Sheet," reflecting the upcoming month's training, which designates the training areas available for hunting. Changes will not be made to available training areas by the Range Control Officer after the Hot Sheet has been issued to the CLEO unless there are unforeseen extraordinary training requirements.

c. Hunting days shall occur during weekends and holidays.

d. Upon determining dates of hunting, an announcement will be made through the MCBH Notification Board website the prior Monday before set dates, directing all applicants to the ECPD base website for details and to enter their names for selection.

e. Applicants will have until the end of business on that corresponding Thursday to input their names for selection.

f. Selection will come on a first come first served basis, and will be prioritized as follows:

(1) Volunteer(s).

(2) Military Personnel.

(3) Civilian Employee.

(4) Sponsored Civilians.

g. All authorized personnel may qualify for volunteer status.

(1) To qualify for volunteer hunting privileges, one must demonstrate environmental stewardship and be of responsible character by actively participating in two events supporting MCBH environmental conservation including, but not limited to, Weed Warrior events, organized beach clean ups or assisting CLEOs with managing two hunting events with duties prescribed on day of a hunt. POC is MCBH ECPD at 257-6920.

(2) Upon successful completion of the pre-requisite, MCBH ECPD shall provide the sportsman with a qualification letter. This letter shall identify the sportsman, list the date, type and amount of volunteer service completed, state that the purpose of volunteer service is for hunting privileges, and be signed by the Director, ECPD. Sportsman shall furnish this letter to the CLEO with the hunting base hunting permit application in order to receive hunter selection priority. ECPD shall maintain supporting documentation of completed volunteer service for one year for inspection services.

(3) Volunteer status shall be valid for a three-month period only.

h. Selected Sportsmen will be notified no later than noon of that Friday before set hunting dates, and will be contacted by the CLEOs to confirm their availability and hunting credentials. If selectee cannot make the dates due to unseen circumstances, then the next available name in the database will be immediately notified and given the opportunity to participate on the set hunting dates.

### 7. Hunting Areas

a. MCTAB is the only authorized hunting location aboard MCBH. See Appendix A.

b. The Commanding Officer, MCBH may designate new hunting areas or change hunting area boundaries by approving a new hunting area map. Changes will become effective when the map is published.

#### c. <u>Restrictions to Hunting Access</u>

(1) Sportsmen are authorized to drive privately owned vehicles into MCTAB but must park in designated parking areas as indicated on the map and park in a manner that does not impede law enforcement and emergency vehicles. Sportsmen may take their vehicle to the closest point on a road to recover harvested game in order to load it into the vehicle. No offroad travel is authorized. Sportsmen are not authorized to drive past any road barricades.

(2) Sportsmen may access locked gates when the area is open for hunting, provided that a gate key has been obtained from range control. See Appendix B.

(3) When an area is reserved for an organized hunt, only members of the organized hunts will be permitted to hunt within the assigned area. No other person or unit personnel will enter the area.

(4) Hunting parties are restricted to three sportsmen per party.

(5) Access is restricted to designated Saturdays, Sundays, and holidays from one-half hour before sunrise until one-half hour after sunset.

(6) No hunting in wetlands, streams, the cemetery, or areas identified as safety zones. See Appendix A.

#### 8. Check-In, Check-Out, and Harvest Reporting

#### a. General

(1) Each person is responsible for obtaining clearance (check-in) from range control prior to going into the field. Check-in refers to going to range control to obtain clearance to enter the hunting area. Check-out refers to going to range control to exit. All persons allowed clearance to hunting areas are required to adhere to all hunting and safety regulations.

(2) Range Control, located at building 1584 (257-1380), will provide training on check-in, check-out, and harvest reporting via hard copy report cards.

#### b. Hunter Check-In and Check-Out Procedures

(1) All sportsmen shall check-in and check-out with MCBH Range Control via hard copy forms. Check-in time shall be one hour before sunrise or anytime thereafter. Check-out time will be no later than 1 hour after set closing time for that days hunting, or one hour after sunset.

(2) At check-in, the sportsmen will provide contact information and be issued a key and hunting area access pass. Key and hunting area access pass will be returned upon the end of hunt at check-out.

(3) The area clearance pass obtained from check-in at range control must be displayed on the vehicle's dashboard while participating in activities identified in this Order. The pass must be returned to range control immediately upon leaving the field.

(4) Failure to check out within one hour after legal shooting time on the day for which the pass was issued will result in the suspension of hunter privileges unless they have called in and reported they will be late.

### c. Harvest Reporting

(1) All individual sportsmen that harvest game must report harvest to range control. Hunting report cards will be collected from range control by a CLEO no later than the next business day.

(2) All individual sportsmen must fill out a hunting report card and turn in to range control upon check out, whether or not they have harvested a pig.

## 9. General

a. Archery hunting will be per reference (a) and the provisions of this Order.

b. Hunting, killing, taking, possessing, transporting, trapping, or harassing of any animal other than feral pigs is strictly prohibited.

c. Importing any animal species to the Base for the purpose of release is prohibited.

d. All edible portions of harvested game must be kept in an edible condition.

e. Baiting areas to draw in pigs is prohibited.

f. Due to potential health & safety concerns, remains and entrails must be disposed of off base (for example: Waimanalo Land Fill).

10. <u>Bag Limits</u>. Bag limits for feral pigs at MCTAB will be one per hunter, per day.

### 11. Equipment Regulations

a. Archery hunting is the only authorized form of hunting at MCTAB.

(1) It is unlawful to possess a loaded firearm in MCTAB, with the exception of law enforcement and nuisance animal control officials.

(2) Hunting with dogs is not authorized.

b. Archery Equipment

(1) Poisonous, drugged, explosive, or barbed arrows are prohibited. A barbed arrow within the meaning of this Order is one with points or barbs that protrude backwards from the head or point of the arrow in such a way that they may hook or keep the arrow from being pulled through the point of penetration only by tearing the flesh of the animal.

(2) Crossbows are not authorized for use except by disabled sportsmen with a valid cross-bow permit issued by the State of Hawaii.

(3) Allowable archery equipment:

(a) Minimum broadhead width and the rated pull of bows will be per reference (a). Mechanical broadheads are permitted per reference (a). Only arrows having a minimum blade cutting diameter width of three quarters of an inch are permitted.

(b) Long bows must have a minimum of forty pounds of drawing tension at a twentyeight inch draw.

(c) Recurved bows must have a minimum of thirty-five pounds of drawing tension.

(d) Compound bows must have a minimum of thirty pounds of drawing tension.

# Chapter 3

### Enforcement of Regulations

#### 1. General

a. The Commanding Officer, MCBH maintains the policy to use all legal means available to reduce violations of regulations identified or referenced in this Order. Violators will be educated and held accountable, as appropriate, by the most effective means available.

b. The MCBH CLEO is the lead manager for this program.

## 2. <u>Responsibility</u>

a. All sportsmen will comply with these regulations while conducting activities identified within this Order aboard MCTAB.

b. The MCBH CLEO will supervise and coordinate enforcement of all statutes, rules and regulations identified or referenced in this Order to include safe hunting practices at MCTAB.

c. Sportsmen who witness or have reason to believe a regulatory violation identified or referenced in this Order has occurred or is about to occur will report violators or incidents. Violations should be reported to the MCBH CLEO at telephone 216-5178 or 479-7361, or to range control at telephone 257-3180. All reports should include as much descriptive information as possible.

### 3. Conservation Law Enforcement Officers

a. The CLEOs are the law enforcement agents whom the Commanding Officer, MCBH empowers to enforce and assure compliance with all Federal & State laws, rules and regulations associated with natural and cultural resources, as well as public safety. In the event a criminal act is suspected the CLEO will investigate. The MCBH CLEO may detain, make arrests, issue citations, apprehend, gather evidence, and stop vehicles on board MCTAB based on a reasonable belief that a violation has been committed. The MCBH CLEO shall also enforce all regulations covered within the Marine Corps/Department of Interior Fish and Wildlife Service Memorandum of Agreement (USMC/DOI USFWS MOA) under NAVMC DIR 5090.4A.

b. All individuals not in compliance are subject to arrest, issuing of citations and/or termination of all hunting and access privileges aboard MCBH facilities and installations.

c. The MCBH CLEOs will conform to the standards and procedures set forth in reference (a), (c), (d), and (e) with the use of force.

d. The Provost Marshal's Office will assist the Base CLEO in the performance of his/her duties when requested.

4. <u>Suspension or Revocation of Privileges</u>. No person will conduct activities identified or referenced in this Order within jurisdiction of MCBH anytime their sportsman's privileges have been suspended or revoked pursuant to the provisions of this Order.

### 5. Reporting Hunting Accidents

a. Any sportsman or other person, military or civilian, having knowledge that a hunting accident has occurred will immediately attempt to get medical assistance by calling 911. The caller will indicate that a medical emergency exists and will provide their name, the name of the injured party, the exact location of the injured person(s), the nature of the accident or injury, and the time the accident occurred.

b. The person requesting medical assistance will then contact Range Control at (808) 257-3180 or 257-2067 to report the accident and provide all pertinent information.

c. When notified of a hunting accident that occurs on MCTAB, Range Control will immediately inform the MCBH CLEO and Provost Marshal's Office (PMO), that a hunting accident has occurred and will take appropriate action to secure the scene, persons, and physical evidence pertinent to the investigation. Primary investigative jurisdiction will be assumed by MCBH CLEOs. Immediate notification will be given to Naval Criminal Investigative Service (NCIS) and the PMO, Criminal Investigative Division. Base CLEO will keep the Director, Installation, Environmental & Logistics; and Director, ECPD informed on the investigation.

d. The Base CLEO will submit a written report to the ECPD Director. The Director ECPD will coordinate this information with the Director S-3 and PMO.

e. Upon notification of an injury, the Director ECPD will recommend an investigation as per reference (d) if the situation warrants.

f. When a hunting accident results in death or when injury is such that death could result, the Director S-4, or his designee, will immediately notify the NCIS on MCBH, who will investigate the circumstances of the accident.

### 6. Search of Motor Vehicles

a. When there is reason to believe that regulations identified or referenced in this Order were violated, and when there is reason to believe that evidence of a violation may be found in a suspected offender's motor vehicle, authorized persons will request consent from the alleged violator to search the motor vehicle.

b. If consent is not given by the alleged offender, a search of the motor vehicle will be conducted only per provisions of reference (b).

## 7. Processing of Violations

a. Citations will be issued when any provision of these regulations is violated. A copy will be furnished to the violator. The remaining copy will be forwarded to PMO.

b. Military, retired military personnel, dependents, and civilians involved in serious violations of State and Federal laws will be referred to the Special Assistant U.S. Attorney for disposition. Violations of any state or federal law may result in a fine issued by the CLEO. Fines levied by the CLEO will be paid within 30 days to the Central Violations Bureau. Fines not paid within 30 days will be issued a Notice to Appear in Federal Court. Failure to pay fines or appear in court on the date and time scheduled may result in summons ordering appearance or issuance of an arrest warrant. These consequences are in addition to any administrative action taken regarding hunting privileges.

c. A citation to appear before the Base Magistrate when issued by a CLEO will constitute a lawful order.

### 8. Base Magistrate Hearings Officer

a. For the purpose of this Base Order, the Base Magistrate Hearings Officer is the administrative body responsible for carrying out the provisions of this Order per applicable regulations.

b. The Base Magistrate Hearings Officer will establish the procedures for conducting administrative hearings to ensure that any individuals appearing will be advised of the occasion for this appearance and the basis of and administrative action which may be taken.

c. The Base Magistrate Hearings Officer will determine whether or not, and the extent to which, an alleged violation warrants administrative action. It may consider any acts or conduct wherever they may occur of any person authorized to conduct activities identified in this order. It will not be bound by any prior adjudication in its inquiry into the circumstances surrounding alleged acts or conduct that reasonably pertain to the safe operation of hunting equipment by the individual whose acts or conduct are challenged.

d. Every case will be fully and fairly adjudicated. Persons appearing will be given an opportunity to present evidence and to make such statements as may be relevant to the circumstances of the case and the disposition thereof. Counsel may appear with any person.

e. The Base Magistrate Hearings Officer may suspend or revoke any permit identified in this Order when an individual is guilty of a violation.

f. Hearings will be heard for all personnel having alleged violations which occurred on MCBH, at the Military Magistrate Office, Base Traffic Court.

9. Loss of Hunting Privileges. If the Base Magistrate Hearings Officer imposes a suspension period or revocation for violations of regulation identified or referenced in this Order, the individual immediately loses privilege identified or referenced in this Order unless, in the Magistrate's discretion, a later period would provide a more appropriate or meaningful penalty. Suspensions or revocations imposed by civil courts are subject to enforcement aboard MCBH. Upon any subsequent revocation by the Magistrate Hearings Officer, the individual will lose all privileges regulated or administered by the Director of ECPD.

10. <u>Enforcement Procedures</u>. Violations of Base, State and Federal statutes and regulations identified or referenced in this Order occurring on MCBH will be acted upon by the Base Magistrate Hearings Officer as follows:

HUNTING VIOLATIONS OFFENSE	FIRST	SECOND	THIRD
	OFFENSE	OFFENSE	OFFENSE
(HF01) Taking or possession of threatened or endangered species on State or Federal list (Criminal Offense).	Revoke		
(HF02) Taking or possession of protected birds or animals (Criminal Offense).	Revoke		
(HF03) Hunting, while under suspension or revocation.	Revoke		
(HF04) Unlawfully buying, selling, or offering to sell feral birds or animals.	Revoke		
(HF05) Possessing firearms in vehicle while hunting.	Revoke		
(HF06) Hunting with an unauthorized weapon.	Revoke		
(HF07) Hunting within the buffer area and safety zones, wetlands or closed area with archery equipment.	Suspend 12 Mos.	Revoke	
(HF08) Damaging or destroying signs or vandalizing government property.	Revoke		
(HF09) Failure to report game kills to proper authority.	Suspend 12 Mos.	Revoke	
(HF10) Littering any hunting area with any type of debris while hunting.	Suspend 6 Mos.	Suspend 12 Mos.	Revoke
(HF11) Hunting without the proper Hawaii hunting license.	Revoke		
(HF12) Failure to check out area passes before going into the field to hunt.	Suspend 6 Mos.	Suspend 12 Mos.	Revoke
(HF13) Hunting without a Base hunting permit.	Revoke		
(HF14) Failure to check in area passes within 1- 1/2 hours after legal shooting time on the day for which the pass is issued.	Suspended 7 days	Suspended 30 days.	Revoke
(HF15) Exceeding the daily bag or possession limit.	Revoke		
(HF16) Violation of any other hunting regulation of this Order or state/federal statute, rules or above.	Suspend 6 Mos.	Suspend 12 Mos.	Revoke
(HF17) Violation of Safety Rules.	Suspend 6 Mos.	Suspend 12 Mos.	Revoke

(HF18) Violation of Ethics Rules.	Suspend	Suspend	Revoke
	6 Mos.	12 Mos	

11. <u>Reports</u>. The Base Magistrate Hearings Officers will forward copies of citations and reports of action to the concerned individual's Commanding Officer or employer for information and appropriate action.

12. <u>Rights of Appeal</u>. Any person whose privileges related to this Order have been suspended or revoked has the right of appeal. When informed of suspensions or revocation, the individual will be informed of their appeal rights. Persons will forward appeal in writing (original and three copies) via the chain of command to the Commanding Officer. Appeals must be initiated within 10 working days from the date of notification of suspension or revocation action.

13. <u>Reinstatement of Privileges</u>. Persons whose privileges related to this Order have been revoked through provisions of this Order may reapply in writing via chain of command to the Commanding Officer (Attention: Director, ECPD) after a lapse of 12 months and at three-month intervals thereafter, if desired.

14. <u>Violation Records</u>. The Base Magistrate Hearings Officer will make appropriate entries of action taken and forward the findings to the Director, ECPD. Violation records against individuals will remain in effect for 36 months, and will be officially filed in the CLEO Office at Building PT-3. The Base CLEO will coordinate with the Provost Marshal's Office on all reports of criminal activity.

15. <u>Authority of Commanders/Supervisors</u>. Action taken by the Base Magistrate Hearings Officer does not relieve commanders or supervisors of their responsibility to consider appropriate administrative/disciplinary action against military personnel of their command or civilian employees under their supervision who are in violation of this Order.

# APPENDIX A

# MCTAB Hunting Areas Map



### APPENDIX B

### MCTAB Security and Key Agreement

1. <u>BACKGROUND</u>: Security of MCTAB is of paramount importance. Access to MCTAB by legitimate hunters is a <u>privilege</u>. S-3, S-4, ECPD, and PMO have agreed to a program whereby hunter access can be accomplished by issuing keys to certain gates at MCTAB. <u>Security must not be compromised</u>. Therefore, any sportsman granted the trust of signing out a key for personal access must agree to the following:

a. The key will not be transferred to any other person or used for any purpose except to allow access for hunting. <u>The key will not be duplicated</u>. Sportsmen entering MCTAB have a responsibility to lock the main gate after they enter and when they exit. <u>All gates will be secured at all times</u>. Sportsmen who have signed out a key may provide access for properly licensed and permitted hunters. All hunters on MCTAB whether obtaining a key or not, must sign this form acknowledging that they have been briefed on harvest reporting, area availability, buffer zones, and contact information for checking in and checking out.

b. All keys will be returned to Base Range Control immediately at the end of the hunting weekend.

c. The sportsman will agree to surrender his/her hunting permit if the key is not returned as required. A key will not be reissued to those who do not check in their key.

2. I UNDERSTAND AND AGREE TO THE TERMS OF THIS AGREEMENT.

Signature		Date	
Hunter Name C		plete Address	
Home/Cell Phone	Work Phone	Email Address	
Unit (Squadron, Battalion)		Rank/Retired/CIV	
Base Hunting Permit#		Expiration Date (Day/Month/Year)	
Base Range Control wi	ll fill out the inform	nation below:	
Key Number Sign	ature	Issuing Date	

## APPENDIX C

### WAIVER OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT

### UNITED STATES MARINE CORPS

1. In consideration for the permission granted me to enter upon the United States Marine Corps Training Area Bellows (MCTAB) to engage in hunting, I, the undersigned participant, intending to be legally bound, hereby promise to waive for myself, my guardians, heirs, executor, administrators, legal representatives and any other persons on my behalf, any and all rights and claims for damages, demands, and any other actions whatsoever, including those attributable to simple neglect, which I may have against any of the following persons/entities: the United States of America; the Department of Defense; the Department of the Navy; the United States Marine Corps' MCBH, and any and all individuals assigned to or employed by the United States, including but not limited to: the Secretary of Defense; the Secretary of the Navy; the Commandant of the Marine Corps; the Commanding General, MCIPAC; the Commanding Officer, MCBH in both their official and personal capacities; any medical support personnel assigned thereto; and these persons or entities' representatives, successors, and assigns; which said injuries arise as a result of the permission which is the consideration recited above.

2. I ALSO VERIFY THAT I HAVE FULL KNOWLEDGE OF THE RELATED RISKS. I EXPRESSLY, KNOWINGLY, AND VOLUNTARILY ASSUME THE RISKS INVOLVED, AND AGREE TO HOLD THE U.S. HARMLESS FOR ANY RESULTING INJURY SUFFERED BY ME IN THE COURSE OF SUCH USE OF FEDERAL PROPERTY, INCLUDING, BUT NOT LIMITED TO THE CONTRACTION OF DISEASE FROM GAME OR OTHER ENVIRONMENTAL CONDITIONS, ANY INJURY SUFFERED BY REASON OF ACCIDENTAL SHOOTING BY OTHERS, OR BY ACCIDENTAL DISCHARGE OF AN ARROW, WHICH MAY BE CAUSED BY THE NEGLIGENCE OR FAULT OF ANY OTHER PERSON, WHETHER EMPLOYED BY THE FEDERAL GOVERNMENT OR NOT; OR ANY OTHER INJURY, OF ANY NATURE WHATSOEVER, WHICH MAY BE SUFFERED BY ME.

3. I understand that this Assumption of Risk Agreement will remain effective until the Commanding Officer, MCBH receives notice of cancellation. I understand that, should I decline to execute this agreement, I will not be permitted to hunt on MCBH or MCAS property.

Printed Name of Participant, or Parent of Guardian, if a minor if a Minor Signature of Participant, or Parent or Guardian, if a minor if a Minor

Date

Printed Name of Witness

Signature of Witness

Date