

The MPOs mission is to provide superior postal support to the installation while ensuring deployed commands and service members receive timely and efficient mail service.

Telephone

Postal Operations: 257-2008
Postal Chief: 257-2881
Postal Officer: 257-1834

Finance

Mon, Tue, Wed and Fri: 0800 - 1630
Thu: 0800-1400
Closed: Weekends , Holidays & per command guidance

Unit Mail Call

Mon - Fri: 0900 - 1100
Closed: Weekends , Holidays & per command guidance

Official Mail

Mon, Tue, Wed and Fri: 0900 - 1500
Thu: 0900-1400
Closed: Weekends , Holidays & per command guidance

Mail Clerk Indoctrination Course

Held on last Thursday of each month at Base Chapel. Call 257-2008 to register.

Services Offered

- † Stamp and Postage Sales
- † Express and Priority Mail Services
- † Parcel Post and Package Services
- † APO/FPO and International Mail Serv.
- † Money Order Sales

Important Reminders

- † The Military Post Office does not provide individual PO Box rentals.
- † Accepts Credit/Debit Cards and Cash No Checks
- † Customers are responsible for their own tape and packaging supplies.

ICE Comments / Suggestions

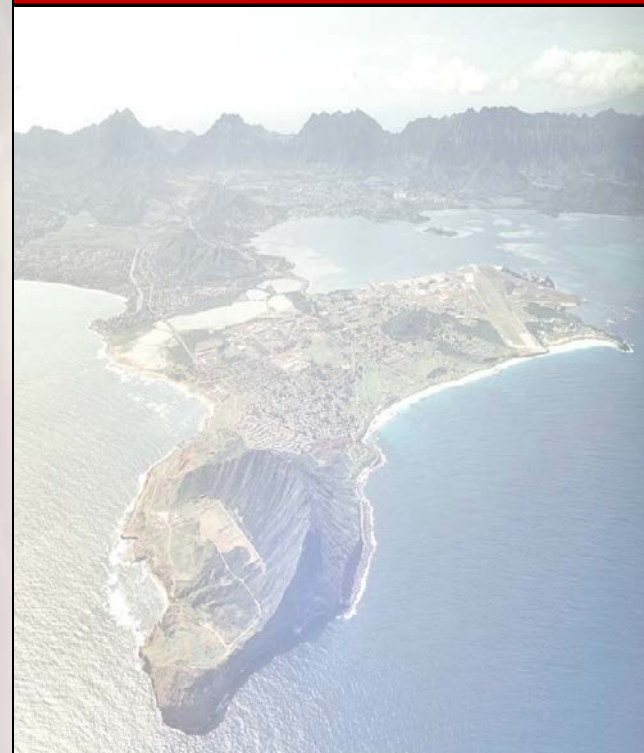
Visit our ICE webpage by scanning the barcode with your smartphone:



“If you have requested a response and provide contact information, you can anticipate a response w/in 24hrs or the next business day. If you do not receive a timely answer, please call 257-2008”

For more information regarding MCBH Military Post Office operations, functions, and support; please see [Base Order 5112.2A](#)

MCBH Kaneohe Bay Military Post Office Informational Pamphlet



**Military Post Office
Bldg 6644 Mokapu Rd
Phone: (808) 257-2008**

Scan for MPO Contact Details





News and Information you can use!



New Arrivals (TLF)

Mail is not authorized to be delivered while residing in TLF. Service members and dependents are authorized use of commands unit mailing address until permanent residence is established.

On-Base Housing

Kailua Post Office delivers all mail to patrons residing on MCBH Kaneohe Bay. Mail box keys are distributed by Forest City.

BEQ/BOQ

Only authorized address is unit mailing address. Building numbers or street names are not authorized and will be returned as insufficient address.

USPS Passport Locations

† Kaneohe Post Office
*Appointment Required (808) 235-1055

Average Mail Transit Times

† First Class & Priority Mail:
3-5 Days CONUS / 7-10 Days FPO/APO
† Local/On-Island: 1-2 Days
† Standard Mail: 15-35 Days
† International Mail: 10-15 Days

Keep the Mail Safe

Refer to usps.com or contact your servicing post office for complete listings.

Some items have restrictions such as:

- † Aerosol cans
- † Firearms
- † Flammable materials
- † Liquids and powders



Not permitted in the mail at all such as:

- † Alcoholic beverages
- † Ammunition
- † Drug paraphernalia
- † Fireworks and other explosives

Confirming Delivery

Visit www.usps.com or call 1-800-222-1811

Change of Address

www.usps.com to change your address.

Mail Drop-Box Locations

Letter Drop-Boxes:
Outside Post Office
Anderson Chow Hall
Flight Line MCX
MCX Annex
Main Gate 7-Day Store

Parcel Drop-Box:
Mokapu Mall Food Court - Open 24/7
(Outside Harris Ave entrance)

USPS Extra Services Center

USPS Tracking™

Provides the date and time of delivery or attempted delivery.



Certificate of Mailing

Provides proof of mailing.



Signature Confirmation

Provides the name of the person who signed for the item.



Certified Mail™

Provides proof of mailing at time of mailing plus date and time of delivery or attempted delivery.



Insured Mail

Provides coverage against loss or damage up to \$5,000.



Registered Mail™

Provides maximum security. Insurance can be added up to \$25,000.

