



UNITED STATES MARINE CORPS  
MARINE CORPS BASE HAWAII  
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IN REPLY REFER TO  
BaseO 1020.5D  
IS  
19 Feb 15

BASE ORDER 1020.5D

From: Commanding Officer, Marine Corps Base Hawaii  
To: Distribution List

Subj: MARINE CORPS BASE (MCB) HAWAII UNIFORM AND CIVILIAN ATTIRE REGULATIONS

Ref: (a) Title 32, Code of Federal Regulations section 700.802  
(b) MCO P1020.34G W/CH 1-5, USMC Uniform Regulations  
(c) NAVPERS 15665I, US Navy Uniform Regulations  
(d) Manual for Courts-Martial  
(e) BO 5510.2B, Procedures to Bar Individuals from MCB Hawaii  
(f) BO 5532, Base Security and Access Control

Encl: (1) Working Uniforms and Special Military Clothing  
(2) Civilian Attire Standards

1. Situation. In accordance with references (b) and (c), it is every Marine's and Sailor's duty and personal obligation to maintain a professional and neat appearance in and out of uniform. Additionally, personal appearance is a matter of personal pride for all personnel—service members and civilians.

2. Cancellation. Base Order 1020.5C. This order includes significant changes and should be read in its entirety.

3. Mission. This Order establishes regulations for the wearing of uniforms, civilian clothing and sets personal appearance standards in public areas aboard MCB Hawaii, including: Kaneohe Bay, Pu'uloa Range Training Facility, Manana Housing Area, Camp H. M. Smith, Pearl City Navy Warehouse Annex and Marine Corps Training Area Bellows (MCTAB).

4. Execution

a. Commander's Intent. This Order will guide uniform and civilian clothing wear, and personal appearance standards aboard MCB Hawaii. Violations of any provisions of this Order may result in loss of base privileges or administrative/disciplinary action as prescribed in references (d) through (f).

b. Concept of Operations

(1) Reference (a) charges the Commanding Officer with responsibility for the safety, well-being and efficiency of the entire installation. Commensurate with this responsibility is the authority to enact regulations applicable to all personnel aboard the installation—regardless of their status (i.e., active duty or reserve military members, dependents, retirees, civilians, etc.).

(2) All individuals aboard MCB Hawaii will comply with the references and this Order in maintaining and wearing uniforms and civilian clothing in compliance with the expected high standards of personal appearance.

(3) This order is applicable to all public areas aboard MCB Hawaii. A public area is defined as any place visible to the general public; including but not limited to all Government buildings, Medical and Dental Clinics, Marine Corps Community Service facilities, Child Development Centers, Marine Corps Exchange facilities, Commissary, Community Centers, Neighborhood Playgrounds, roads, recreation areas, stores, parks, restaurants, and housing areas and yards visible from public thoroughfares. This order does not apply to private areas (such as inside an assigned housing unit).

(4) Leaders at all levels will implement and enforce this Order. Officers, Staff Noncommissioned Officers (SNCO), Noncommissioned Officers (NCO), Chief Petty Officers (CPO) and Petty Officers (PO) will become familiar with references (b) and (c), and this Order. These individuals have responsibility for strict enforcement of the provisions of this order.

c. Tasks

(1) Base Inspector

(a) Act as the focal point for recommended changes to this Order.

(b) Conduct periodic inspections at the various base facilities to ensure compliance with this Order.

(2) Provost Marshal. Process uncooperative violators and issue citations as required.

(3) Director, Marine Corps Community Services (MCCS). Ensure managers and employees within all MCCS activities are familiar with and assist in the enforcement of this Order.

(4) Director, Kaneohe Bay MCB Hawaii Commissary. Ensure commissary managers and employees are familiar with and assist in the enforcement of this Order.

5. Administration and Logistics

a. Waiver requests from the regulations in references (b) and (c), and this Order should be routed via the appropriate chain of command to the Commanding Officer, MCB Hawaii (Attn: Base Inspector).

b. Recommendations concerning the contents of this Order are invited and should be submitted via the appropriate chain of command for endorsement and submission to the Commanding Officer, MCB Hawaii (Attn: Base Inspector).

6. Command and Signal

a. Command. This Order is applicable to all Armed Forces personnel aboard Marine Corps Base Hawaii, unless otherwise prohibited or permitted by regulation of higher authority. Retired military, DoD civilian employees, contract civilians, family members of Armed Forces personnel, and all guests aboard MCB Hawaii, will adhere to the standards for civilian attire set forth in this Order. Sponsors are responsible for their guests' compliance with this order.

b. Signal. This Order is effective the date signed.

  
ERIC W. SCHAEFER

DISTRIBUTION: A

WORKING UNIFORMS AND SPECIAL MILITARY CLOTHING1. MARINE CORPS COMBAT UTILITY UNIFORM (MCCUU)

a. In accordance with (IAW) reference (b), the MCCUU is a field uniform and is not appropriate for wear in a civilian environment. Wear of the MCCUU is authorized while commuting to and from work via privately owned vehicle. En route stops while off-base are not authorized except for bona fide emergencies, such as medical emergencies, vehicle breakdown or vehicle accidents. Per MARADMIN 322/05, wear of headgear in privately owned vehicles is not required.

b. Unit Commanders may direct, when appropriate, the removal of the utility cover and blouse during certain activities such as physical training.

c. Marines and Sailors are prohibited from wearing the MCCUU as a liberty uniform off-base. The following are examples of inappropriate circumstances and locations for the wear of the MCCUU:

(1) At restaurants, bars, lounges, etc.

(2) When dealing with public officials (police, courts, attorneys)

(3) While attending classes, activities or conducting business at education facilities

(4) At commercial airports/bus stations for travel or entering to pick up/drop off passengers

(5) At retail/rental stores, shopping malls and shops

(6) At grocery stores/supermarkets

(7) At movie theaters, recreational or sporting activities

(8) When traveling by public transportation such as bus or taxi

d. Several military bases have facilities located outside the gate (i.e. Navy Exchange and Commissary Complex at Joint Base Pearl Harbor Hickam). These areas are considered part of the respective base and MCCUU is authorized for wear.

2. FLIGHT CLOTHING. Flight crew and aircraft firefighting and rescue personnel may wear flight clothing. Flight clothing may be worn any place on MCB Hawaii. Flight clothing may be worn off base consistent with the wear of the MCCUU.

3. FOOD SERVICE UNIFORM. Food service uniforms are not authorized for wear to the Marine Corps Exchange or convenience stores, commissary, barber shops, car wash, gas stations or to any off base establishments. The food service uniform is authorized for wear, provided it presents a neat and clean appearance, to and from place of residence, the mess hall and to the Base Medical and Dental clinics.

4. WHITE COVERALLS. White coveralls are authorized for wear by bulk fuel and liquid oxygen personnel only when conducting mobile and skid mounted

refueling/servicing operations. White coveralls will not be worn outside the immediate work area.

5. BLUE OR GREEN COVERALLS AND CREWMAN UNIFORMS. Blue or green coveralls and crewman uniforms are not authorized for wear to the Marine Corps Exchange, Marine Corps Exchange Annex, Mini Mart, commissary, barber shops, car wash, gas stations, the Base Medical and Dental clinics or to any off base establishments. The coverall and crewman uniform is authorized for wear, provided it presents a neat and clean appearance, to and from place of residence, the mess hall, and in the Flight Line Marine Mart.

a. Marines and Sailors are prohibited from wearing blue or green coveralls and crewman uniforms as a liberty uniforms off-base or during the circumstances listed in paragraph 1c of this enclosure.

b. En route stops while off-base are not authorized except for bona fide emergencies, such as medical emergencies, vehicle breakdown, vehicle accidents, and emergency government vehicle or aircraft repair requirements.

6. HEADGEAR

a. Headgear shall be worn IAW reference (b) para 3005.

b. PITH HELMET. The standard Marine Corps pith helmet is authorized for wear by personnel assigned to the MCB Hawaii rifle ranges and may only be worn at MCB Hawaii rifle ranges.

c. COMBAT UTILITY FIELD CAP. IAW reference (b), the combat utility field (boonie) cap may be worn during field-type exercises and operations only and is not approved for wear in garrison.

7. MILITARY POLICE UNIFORM. Military Police will wear such uniforms and accessories as prescribed by the Provost Marshal. Military Police accessories will only be worn while on duty.

8. LEI AND FLOWERS. Lei (traditional floral wreaths worn about the neck on the shoulder) presented to individuals may be worn while in uniform for short periods of time on the day presented, e.g., during a ceremony or reception.

9. BACKPACKS/GYM BAGS/HYDRATION PACKS

a. Marines. Black, olive drab, brown, tan or a combination there of, or MARPAT commercial or organizational backpacks, of a conservative nature with minimal logo representation, are authorized for wear over both shoulders with the MCCUU. Gym/duffel bags and computer bags will be hand carried. Carrying a bag by only wearing one strap over the shoulder is not authorized.

(1) When authorized by the commander, hydration packs may be worn in coyote brown, black, olive green, tan or camouflage.

(2) IAW ref (b), purses/handbags will not be carried (over the shoulder, in the hand or over the arm) in the MCCUU. The purse/handbag may be carried in the service, blue dress, and blue-white dress uniforms.

b. Navy. Civilian black or navy blue bags (e.g., briefcases, gym bags, backpacks, suitcases, garment bags, etc.) may be worn or carried as prescribed in reference (c).

10. WEARING OF THE UNIFORM WHILE RIDING MOTORCYCLES. Marines and Sailors will abide by their separate service Uniform Regulations as outlined in references (b) para 3024 and (c) regarding the wear of authorized uniforms in conjunction with personal protective equipment/clothing while riding motorcycles.

CIVILIAN ATTIRE STANDARDS1. GENERAL INFORMATION

a. Individual appearance while wearing civilian attire should be a matter of personal pride. No order or policy could possibly address all acceptable or unacceptable civilian clothing. Wearing civilian clothing that presents a conservative, clean, inoffensive and neat appearance is the standard for all personnel assigned to this base while in a leave or liberty status.

b. While on MCB Hawaii, members of the Uniformed Services, retired military, family members of Armed Forces personnel, DoD civilian employees, and all guests will adhere to the same standards delineated within this Order.

c. Shoes shall be worn in all retail, Commissary and eatery establishments aboard MCB Hawaii. Sandals and slippers (without a heel strap) are authorized shoes while on leave or liberty. Shower shoes are not authorized footwear for wear in retail, Commissary, dining or recreation activities.

d. All active duty service members will be clean-shaven in accordance with Marine Corps regulations. This applies to all active duty personnel serving in other branches of service while visiting MCB Hawaii. All personnel shall present an acceptable and conservative appearance by grooming their hair, moustaches and beards as applicable.

2. HEADGEAR

a. Headgear such as "doo rags", bandannas, skullcaps and nylon stockings are considered inappropriate for active duty personnel at any time in public and are prohibited.

b. Headgear is to be worn in a manner it was designed, e.g., ball caps will be worn with the bill to the front only.

c. All headgear shall be removed indoors any building on MCB Hawaii, regardless of type of building or activity, i.e., office spaces, retail/eatery establishments, Fitness Centers, Commissary, Exchange, Marine Mart, etc. Exceptions shall be made for work, hygiene or safety requirements and medical conditions.

3. PHYSICAL TRAINING GEAR

a. Physical training (PT) gear is any clothing designed for the primary purpose of physical training and is not appropriate civilian attire when not engaged in physical training. Sweat pants/shorts, warm-up pants/shorts, yoga pants, bicycling or compression shorts, basketball shorts, board shorts and swim wear are considered PT gear and are not authorized at any exchange

complex, Commissary, clubs, golf course or eating establishments aboard MCB Hawaii. The exception exists when making a short stop at MCBH Child Development Centers for pick up or drop off children; clean, conservative fitness attire is authorized for wear.

b. When scheduled unit PT prevents Marines or Sailors from being able to attend breakfast in the dining facility, military physical training gear is authorized in the MCB Hawaii dining facility (fast food line only) Monday through Friday (breakfast meal only) to pick up and take out.

c. In accordance with reference (a), the USMC sweatshirt may be worn during leave and liberty as an outer garment or as a layering garment (e.g. under a jacket). The USMC running suit jacket may be worn during leave and liberty as an outer garment. When worn on leave and liberty, the running suit jacket should be zipped at least halfway to the top of the zipper.

d. PT gear is authorized in Fitness Centers and while exercising on MCB Hawaii. PT gear must be conservative, clean, and present neat appearance. Sleeveless shirts (tank tops, athletic tops, and muscle shirts) are permitted as PT gear and while at Marina, pools, and beach recreation areas. Shirts designed for wear as under garments, regardless of color, are not authorized as outer garments at any time.

#### 4. SHIRTS/TOPS

a. Clean, serviceable shirts/tops are required to be worn. Soiled, frayed, cut-off, or torn items are not appropriate and are prohibited.

b. Items designed to be worn as undergarments (and worn exposed) are not authorized.

c. Tank tops, muscle shirts, and athletic tops are not authorized as appropriate civilian attire for males, except when worn as PT gear IAW paragraph 3d. Due to the climatic conditions, societal norms and local customs, halter-tops, camisole tops, tank tops and strapless dresses are permitted for females, providing they are of proper fit to maintain modesty and the midriff area (front and back) is not exposed.

#### 5. TROUSERS/SHORTS/SKIRTS

a. Clean and serviceable trousers, shorts and skirts are required. These items will be of length and fit to maintain proper modesty.

b. Soiled, frayed, torn or cut off items are not appropriate and are not permitted.

c. Revealing clothing (i.e. clothing that exposes midriff, the buttocks, any portion of under garments) or items designed to be worn as under garments (and worn exposed) are not authorized.



d. Bicycle or compression pants/shorts, yoga pants, leotards, boy shorts and other garments which do not maintain appropriate modesty are not authorized.

e. A belt shall be worn if pants/shorts have belt loops.

f. Trousers/shorts/skirts shall be worn on the hip.

6. SWIM WEAR. Swimwear is appropriate while participating or traveling to and from beach, pool and aquatic activities only, and not authorized for wear as civilian attire anywhere aboard the installation. This is a significant change from the previous version of this order. Swimwear and beach attire is not authorized for wear during stops at the Marine Mart, Exchange or Commissary.

7. PROHIBITED CIVILIAN CLOTHING

a. Clothing which has been altered, cut or otherwise worn in a manner presenting a sexually provocative appearance is not authorized.

b. Any garment inscribed, printed or bearing patches with slogans, words, pictures, symbols or print, which may be interpreted to be profane, offensive, supremacist, racist, sexually suggestive, obscene or supportive of, or oriented towards the glamorization of alcohol or any illegal activity, derogatory towards any ethnicity, religious group, military service, the flag or symbol of any nation is prohibited.

c. Clothing designed as sleepwear, housecoat or bathrobe.

8. EXCEPTIONS. The items listed below are not authorized for wear while utilizing the dining facilities (Mess Hall) aboard the installation:

a. Tank tops, sleeveless shirts and soiled clothing.

b. Sandals, slippers, and open-toed shoes.